

# 2020-2021 Annual Report



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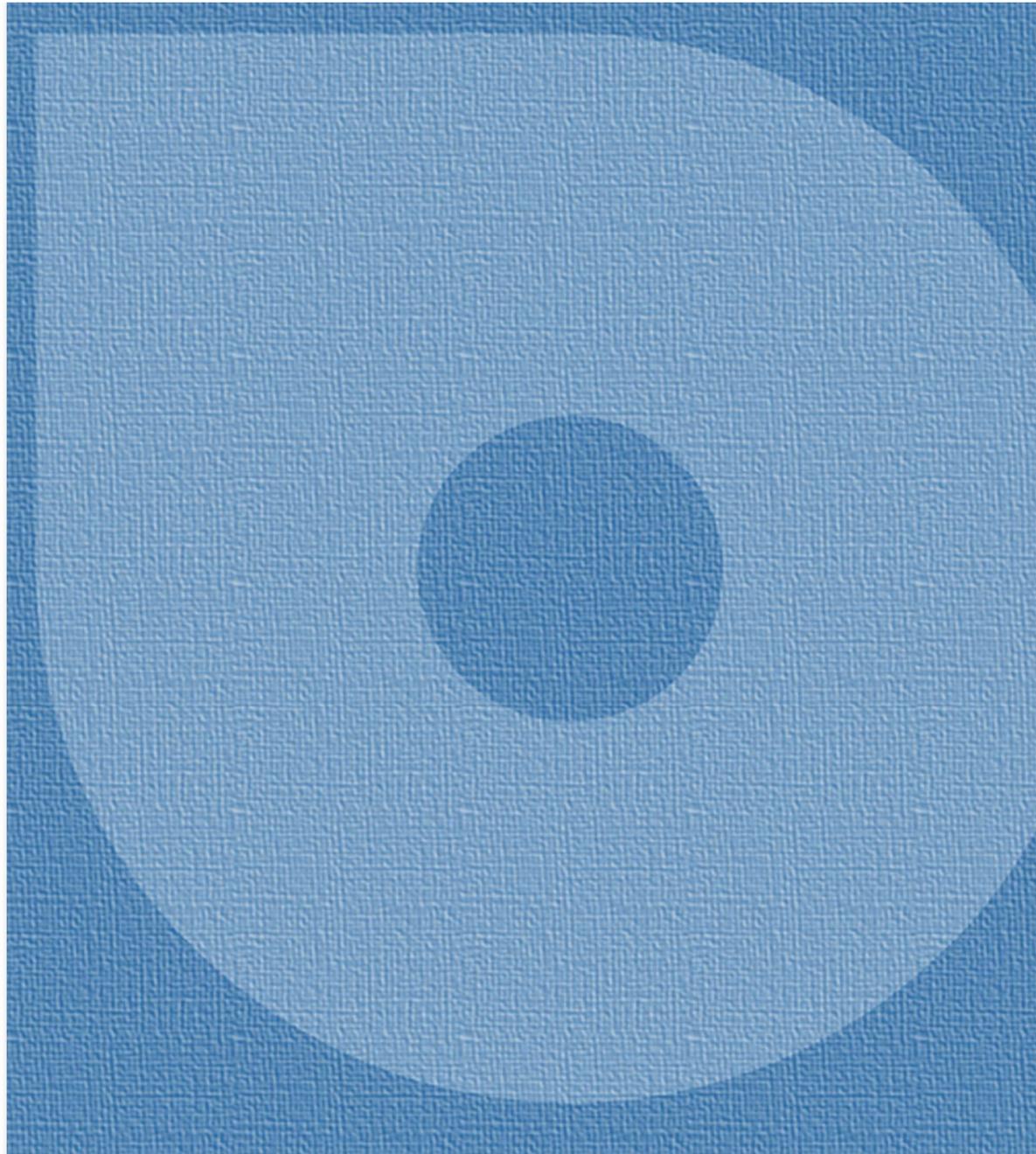
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### **Acknowledgement of traditional owners**

Community Legal Centres South Australia affirms that the Aboriginal and Torres Strait Islander peoples are the Indigenous inhabitants of Australia and acknowledges their unique relationship with their ancestral country. In particular, we acknowledge the Karuna peoples, the traditional custodians of the land in and around Adelaide and pay respect to their elders, past and present.



## Community Legal Centres South Australia Inc. Overview

Community Legal Centres South Australia Inc. (CLCSA) is the peak body representing independent, community-led community legal centres operating across South Australia, including rural and remote areas. CLCSA provide free information, legal assistance and referral, representation and casework, community education and advocacy for vulnerable clients who are facing legal and social problems.

Established in 1993, our mission is to work with our centres towards a fair and just South Australia. We help community legal centres to provide effective, high-quality services to their communities. We help the network of community legal centres keep informed, united and relevant. We help disadvantaged and vulnerable people in the community to understand their legal and human rights, access legal help, and feel heard and respected.

## Our Members



## National Affiliation



## Snap Shot 2019-2020\*

**During this reporting period, Community Legal Centres South Australia's members helped 11,278 individuals (+19% since the last reporting period) with over 22,187 legal and non-legal services across South Australia**

- **13,060 legal advices (+35%)**
- **452 court/tribunal services (+21%)**
- **assisting with over 1,699 legal tasks**
- **providing ongoing assistance for over 757 other representation services**
- **assisting with 100 dispute resolution and facilitated resolution services**
- **helping with over 2,773 other support services, such as social work and financial counselling**
- **1,840 informations**
- **1,195 referrals**

\*Data collated from the national CLASS database comprising only of NLAP Funded Centres (Uniting Communities Legal Service, Women's Legal Centre (SA), Northern Community Legal Service, WestSide Lawyers, Southern Community Justice Centre)



## Report from the Chair

### Chairperson's Report 2020/2021

Once again it has been an extraordinary and at times challenging year for everyone, not only across the world but for our local communities. Community Legal Centres in SA have shown they can be resilient, agile and innovative when faced with challenges.

This year support was provided to members in the delivery of the Bushfire Legal Project, implementation of the new NLAP changes including greater reporting as well as supporting the ongoing collegiality of the sector in SA.

Support was also provided in engaging with both Commonwealth and State Governments to ensure ongoing financial support to members in their endeavour to support those most vulnerable members of our community. I would like to acknowledge the work undertaken by Community Legal Centres Australia and our fellow State and Territory Peaks that have come together to advocate for greater resources to ensure our communities continue to receive much needed assistance.

It has been a pleasure again to work with the small but amazing team at CLCSA, the Executive and our members. A great deal was achieved this year because of the dedication and hard work of the sector in SA. I would also like to acknowledge the support of staff from the Attorney-General's Department and Law Society of SA and our ongoing collaboration with Legal Services Commission SA.

Catherine McMorrine - Chair

## Sector Development Officer Report

The year that began with uncertainty, and some pessimism about the impact COVID-19, 2021 provided opportunity for the sector members to demonstrate resilience and adaptability so that the most vulnerable and disadvantaged people across South Australia continue to access quality, legal services that they deserve.

A feature during this reporting period has been our sectors ability to innovate and embrace technology to continue to serve our clients. Working from home was no longer something we might do someday, but was a necessity to keep our Centres operating along with updating our business continuation plans, provision of professional and well-being support for managers, staff and volunteers alike through seminars delivered through Blue Knot.

One unanticipated aspect of the pandemic was that it provided clarity of purpose for the work of CLCSA. With the support of Centres and strategic plan the coming years will continue to strengthen our institutional relationships including our National and interstate sector counterparts.

This reporting period also commenced the much needed constitutional and business reform review and we engaged experts in the field to support our endeavours, this is expected to be completed by the next reporting period.

In terms of significant projects this reporting period, CLCSA commenced intensive outreaches to Kangaroo Island and Yorke Peninsula in response to the 2020-21 Black Summer Bushfires Disaster. Through the Commonwealth Legal Assistance package, CLCSA appointed a dedicated outreach Bushfire Legal lawyer to support recovery in the communities impacted. Currently we have completed 2 of the 4 phase project that has delivered a program logic, environmental and risk assessment, weekly outreaches, identification and advice on immediate/forecast legal needs and an office space co-located within the Recovery Centre at Parndana (KI). The 3<sup>rd</sup> phase is to continue the provision of outreach legal advice and through community collaboration, offer innovative community legal education and practical tools to support recovery and resilience. This project expected to run until the end of December 2021 and will be evaluated by Flinders University.

In keeping with the collaboration theme, CLCSA also has been developing with the members and community stakeholders across education, social services, Councils and multicultural organisations enhanced online resources in different languages, identifying unmet legal need and reinvigorated community communication strategy through traditional and social media.

I conclude this report by acknowledging that CLCSA Directors, members, colleagues, volunteers and supporters in the sector for their continued support, dedication and passion in supporting the peak.

Ippei Okazaki Sector Development officer.

## Bushfire legal help



# Report: Bushfire Community Legal Project

Holly McCoy, CLCSA Legal Officer

38  
Outreaches

83  
Days

53  
Nights

Our first outreach for the Bushfire Community Legal Project ("The Project") was to Kangaroo Island ("KI") on the 17th of August 2020. The Project has undertaken 38 outreaches to KI and the Yorke Peninsula ("YP").

The legal issues encountered are not commonly dealt with by community legal centres.

The Project, therefore, bridges an important gap.

We have prided ourselves on delivering a trauma-informed and holistic service to community members.

It is an honour to work within and with these communities and to witness their resilience and recovery.

Holly McCoy - CLCSA Legal Officer

*"The BCLP is a welcome & highly useful program that supported the KI community in our time of need. The resource for our clients at the Recovery Centre was invaluable..."*

Anna Osmon, Manager – Community Engagement & Grants  
Kangaroo Island Council

*"Holly has developed a strong connection with the KI community, as well as with the local, state and national organisations involved with the island's relief and recovery efforts."*

Susi Whitehead, KI Business Hub Coordinator  
Department for Innovation & Skills



13 Community Events Attended



121+ Clients Received 1:1 Support



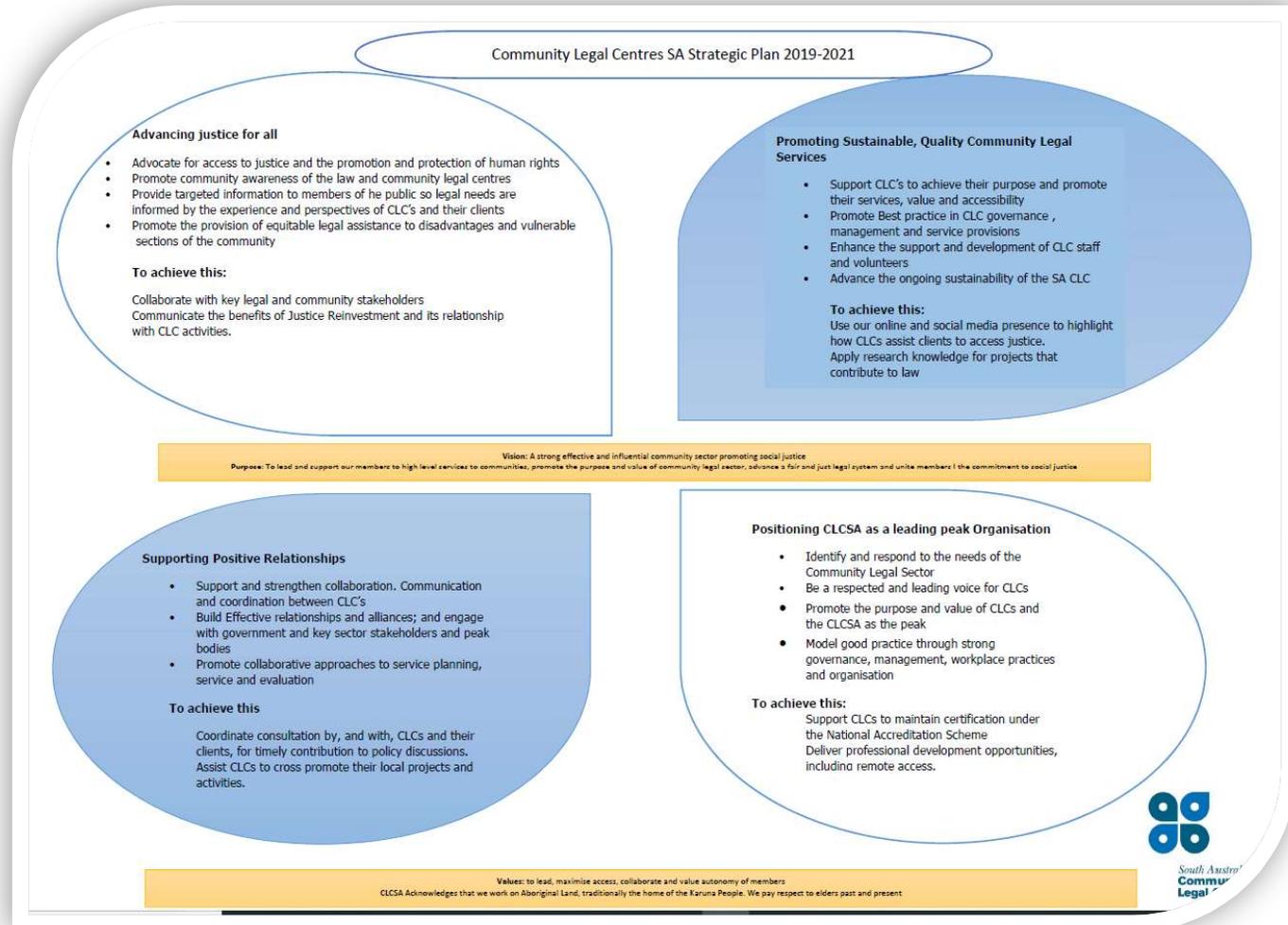
117 People at our Information Events



## Strategic Priorities

The 2019-2021 Strategic Plan of CLCSA was developed in consultation with members and the Board. In developing the Strategic Priorities key funding and sustainability issues for the CLC sector in the immediate future was taken into account.

The Strategic Plan outlines 4 goals for CLCSA, which together represent a clear direction for the work



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PRINCIPAL

RAOUL P. DUNK B.Bus (Acc) CA

### **INDEPENDENT AUDIT REPORT**

To the members of the South Australian Council of Community Legal Services Inc.

#### Scope

We have audited the financial accounts for the period 1 July 2020 to 30 June 2021. The Committee of Management is responsible for the preparation and presentation of the financial accounts and the information contained therein, and have determined that the accounting policies used are consistent with the reporting requirements of the constitution and are appropriate to meet the needs of the members. We have conducted an independent audit of the financial accounts in order to express an opinion on their preparation and presentation. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the members.

The financial report has been prepared for distribution to the members for the purpose of fulfilling the Committee of Management's financial reporting requirements under the Club's constitution. We disclaim any assumption of responsibility for any reliance on the report or the financial report to which it relates to any person other than the members, or for any purpose other than for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial report is presented in accordance with the Australian Accounting Standards and statutory requirements so as to present a view which is consistent with our understanding of the South Australian Council of Legal Services Inc.'s income and expenditure.

The audit opinion expressed in this report has been formed on the above basis.

#### Audit Opinion

In our opinion, the financial report presents fairly the income and expenditure of the South Australian Council of Legal Services Inc for the period 1 July 2020 to 30 June 2021 and its financial position at that date.



Raoul Peter Dunk B.Bus (Acc) CA

Chartered Accountant

Signed at Salisbury this 29<sup>th</sup> day of September 2021.

# SACCLS

## Balance Sheet [Last Year Analysis]

June 2021

8/10/2021  
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	This Year	Last Year	\$ Difference	% Difference
<b>Assets</b>				
Current Assets				
Cash On Hand				
Cheque Account	\$600,511.64	\$66,460.37	\$534,051.27	803.6%
Total Cash On Hand	<u>\$600,511.64</u>	<u>\$66,460.37</u>	<u>\$534,051.27</u>	<u>803.6%</u>
Pledges Receivable	\$0.00	\$239,800.00	-\$239,800.00	(100.0%)
Total Current Assets	<u>\$600,511.64</u>	<u>\$306,260.37</u>	<u>\$294,251.27</u>	<u>96.1%</u>
Total Assets	<u>\$600,511.64</u>	<u>\$306,260.37</u>	<u>\$294,251.27</u>	<u>96.1%</u>
<b>Liabilities</b>				
Current Liabilities				
Credit Cards				
VISA IPPEI OKAZAKI	\$1,175.80	\$0.00	\$1,175.80	NA
VISA HOLLY MCCOY	-\$1,255.95	\$0.00	-\$1,255.95	NA
Total Credit Cards	<u>-\$80.15</u>	<u>\$0.00</u>	<u>-\$80.15</u>	<u>NA</u>
Trade Creditors	\$60,410.80	\$25,481.57	\$34,929.23	137.1%
GST Liabilities				
GST Collected	\$65,439.22	\$21,800.27	\$43,638.95	200.2%
GST Paid	-\$12,822.00	-\$930.77	-\$11,891.23	(1,277.6%)
Total GST Liabilities	<u>\$52,617.22</u>	<u>\$20,869.50</u>	<u>\$31,747.72</u>	<u>152.1%</u>
Grants in Advance				
Bushfire Grant Received	\$654,000.00	\$218,000.00	\$436,000.00	200.0%
Bushfire Grant Spent	-\$399,677.66	\$0.00	-\$399,677.66	NA
Regional Travel Provision	\$3,752.82	\$3,752.82	\$0.00	0.0%
Total Current Liabilities	<u>\$371,023.03</u>	<u>\$268,103.89</u>	<u>\$102,919.14</u>	<u>38.4%</u>
Total Liabilities	<u>\$371,023.03</u>	<u>\$268,103.89</u>	<u>\$102,919.14</u>	<u>38.4%</u>
Net Assets	<u>\$229,488.61</u>	<u>\$38,156.48</u>	<u>\$191,332.13</u>	<u>501.4%</u>
<b>Equity</b>				
Retained Earnings	\$38,156.48	\$52,796.86	-\$14,640.38	(27.7%)
Current Year Surplus/Deficit	\$191,332.13	-\$14,640.38	\$205,972.51	1,406.9%
Total Equity	<u>\$229,488.61</u>	<u>\$38,156.48</u>	<u>\$191,332.13</u>	<u>501.4%</u>

# SACCLS

## Profit & Loss [Last Year Analysis]

July 2020 through June 2021

8/10/2021

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	This Year	Last Year	\$ Difference	% Difference
<b>Income</b>				
AG's Executive Officer Funding	\$0.00	\$42,548.00	-\$42,548.00	(100.0%)
Bushfire Legal Assistance Fund	\$399,677.66	\$0.00	\$399,677.66	NA
Interest Received	\$305.18	\$6.56	\$298.62	4,552.1%
<b>Total Income</b>	<b>\$399,982.84</b>	<b>\$42,554.56</b>	<b>\$357,428.28</b>	<b>839.9%</b>
<b>Cost of Sales</b>				
<b>Gross Profit</b>	<b>\$399,982.84</b>	<b>\$42,554.56</b>	<b>\$357,428.28</b>	<b>839.9%</b>
<b>Expenses</b>				
Supplies	\$0.00	\$2,821.69	-\$2,821.69	(100.0%)
Regional Travel	\$0.00	\$1,320.39	-\$1,320.39	(100.0%)
Employee Training Grant	\$5,400.00	\$0.00	\$5,400.00	NA
Legal & Accounting	\$600.00	\$600.00	\$0.00	0.0%
Admin & Accounting (LAS)	\$4,775.33	\$0.00	\$4,775.33	NA
Bank charges	\$113.64	\$0.00	\$113.64	NA
<b>Employment Expenses</b>				
Superannuation	\$10,666.50	\$4,144.57	\$6,521.93	157.4%
Wages & Salaries	\$0.00	\$44,165.97	-\$44,165.97	(100.0%)
Legal Officer	\$76,020.58	\$0.00	\$76,020.58	NA
Community Legal Assistance Off	\$51,979.17	\$0.00	\$51,979.17	NA
Workers' Compensation	\$287.09	\$244.26	\$42.83	17.5%
Other Employer Expenses	\$393.41	\$3,898.06	-\$3,504.65	(89.9%)
<b>Total Employment Expenses</b>	<b>\$139,346.75</b>	<b>\$52,452.86</b>	<b>\$86,893.89</b>	<b>165.7%</b>
Postage & Shipping	\$106.35	\$0.00	\$106.35	NA
Telephone	\$237.17	\$0.00	\$237.17	NA
<b>Bushfire Fund Program &amp; Plan</b>				
Program & Planning	\$8,941.30	\$0.00	\$8,941.30	NA
<b>Travel Bushfire Fund</b>				
Car Hire, Flights & Ferry	\$26,082.53	\$0.00	\$26,082.53	NA
Accommodation	\$10,905.42	\$0.00	\$10,905.42	NA
Travel Allowance	\$5,907.53	\$0.00	\$5,907.53	NA
KM Allowance	\$1,068.37	\$0.00	\$1,068.37	NA
<b>Other</b>				
IT	\$4,244.68	\$0.00	\$4,244.68	NA
Telephone	\$476.58	\$0.00	\$476.58	NA
Stationery	\$445.06	\$0.00	\$445.06	NA
<b>Total Expenses</b>	<b>\$208,650.71</b>	<b>\$57,194.94</b>	<b>\$151,455.77</b>	<b>264.8%</b>
<b>Operating Profit</b>	<b>\$191,332.13</b>	<b>-\$14,640.38</b>	<b>\$205,972.51</b>	<b>1,406.9%</b>
<b>Other Income</b>				
<b>Other Expenses</b>				
<b>Net Surplus / (Deficit)</b>	<b>\$191,332.13</b>	<b>-\$14,640.38</b>	<b>\$205,972.51</b>	<b>1,406.9%</b>